

# OUR LADY OF LOURDES, TARRO **PARENT HANDBOOK**

2025





We play and learn on the lands of the Awabakal people who have lived on and cared for this country and its waterways for tens of thousands of years.

We respect the Awabakal people and their Elders of long ago, today and tomorrow for their care of and connection to this land.

We extend that respect to the people of the Wonnarua and Worimi Nations who also have strong connections to this area.

Like them, may we walk with care and respect upon this land.

# VISION AND MISSION STATEMENT

At Our Lady of Lourdes Catholic Primary School Tarro

Our **VISION** is to live God's call through the Mercy Tradition

Our **MISSION** is to educate through

- Compassion
- Respect
- Hospitality
- Justice
- Service
- Courage

We are **COMPASSIONATE** by including others, being forgiving, patient and kind.

We are **HOSPITABLE** by welcoming all, just as Jesus taught us through the Gospels.

We are **JUST** by being inclusive, treating each other fairly and respecting differences.

We **SERVE** through leadership and support of others.

We are **COURAGEOUS** by giving witness to God's call and encouraging others to stand up for what is right.



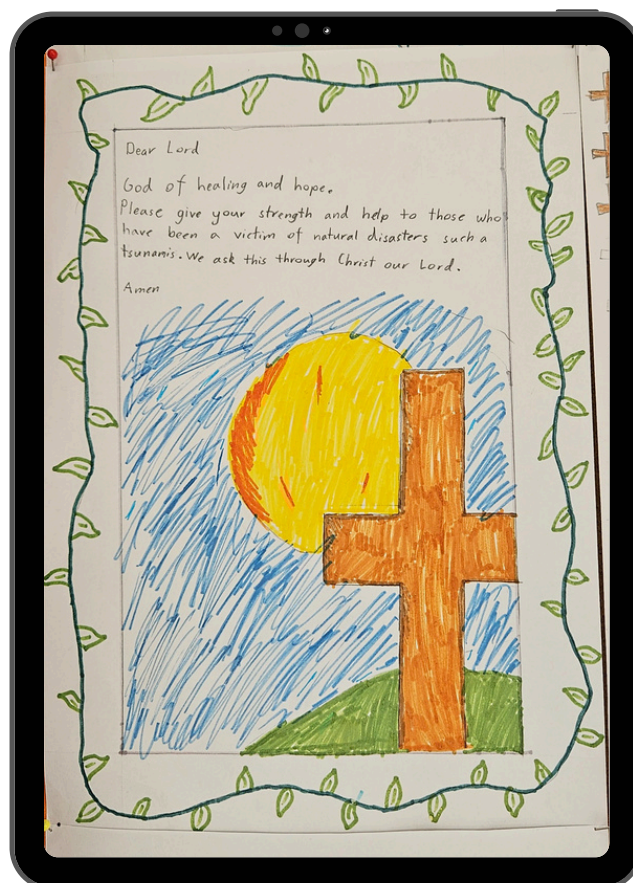
# OUR LADY OF LOURDES SCHOOL PRAYER

We, the community of Our Lady of Lourdes, pray that  
You will bless us and our families.

Make us always aware of Your presence in our lives and  
protect us at all times.

We give You thanks for our health, freedom and the  
opportunity to learn to know You better.

We offer this prayer through Christ our Lord.  
Amen



# Welcome to Our Lady of Lourdes Primary School



Our Lady of Lourdes Catholic Primary School celebrated 80 years of excellence in 2024. Over eight decades, we have built a rich tradition of faith, learning, and service, deeply rooted in the values of the Mercy tradition. Inspired by Our Lady of Lourdes, we aim to reflect her unwavering faith, compassion, and commitment to others in all that we do. These values align with our mission to foster a community where faith and education work hand in hand to shape young hearts and minds.

At Our Lady of Lourdes, our goal is to provide excellent education in a positive Christian environment by integrating all aspects of human development and understanding. This is achieved through the subjects taught in the light of the Gospel and encouraging the growth of virtues that are characteristic of the Christian person. Our Catholic faith serves as the foundation for everything we do, guiding our ministry to students and families and ensuring that every child feels valued and supported.

We are committed to fostering a caring community where parents, teachers, and students work together in mutual support and respect. It is this shared commitment to faith and learning that sets the tone and underpins the culture of our school. We aim to instil in our students the values of compassion, respect, hospitality, justice, service, and courage—equipping them with the tools to navigate life with integrity and purpose.

This handbook is designed to provide you with an overview of our school's procedures, expectations, and opportunities. It is intended to be a resource that helps you feel informed and connected to the life of our school. As we embark on this new year, I encourage you to embrace the many opportunities to be involved in our community, whether through volunteering, attending school events, or engaging in open communication with our dedicated staff.

Thank you for choosing Our Lady of Lourdes Catholic Primary School. Together, let us continue to build a community where faith, learning, and love come alive in all that we do. If you have any questions or concerns, please do not hesitate to reach out. My door is always open, and I look forward to a wonderful year ahead with you and your children.

Warm regards.  
Bradley Fuller  
Principal



# KEY DATES AND CONTACTS

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**STREET ADDRESS:** 42 Anderson Drive TARRO 2322

**WEBSITE:** <http://www.tarro.catholic.edu.au>

**EMAIL ADDRESS:** [admin@tarro.catholic.edu.au](mailto:admin@tarro.catholic.edu.au)

**TELEPHONE NUMBER:** 4966 1302

**SCHOOL HOURS:** 9.00am to 3.00pm. No student is to enter the school grounds prior to 8.30am

No person is permitted on the school site who has not registered attendance via school Kiosk system in the office.

## SCHOOL TIMES

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**School begins:** 9am (gates open 8:30am)

**First lunch:** 11:15am-12:00pm

**Second lunch:** 1:30pm-2:00pm

**School finishes:** 3:00pm

**Front Office hours:** 8:30am- 4:00pm

## TERM DATES FOR 2025 STUDENTS

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### TERM 1

**Commences for Year 1-6:** Tuesday 4th February 2025

**Commences for Kindergarten students:** Thursday 6th February 2025

**Concludes:** Friday 11th April 2025

### TERM 2

**Commences:** Monday 28th April 2025

**Concludes:** Friday 4th July 2025

### TERM 3

**Commences:** Monday 21st July 2025

**Concludes:** Friday 26th September 2025

### TERM 4

**Commences:** Monday 13th October 2025

**Concludes:** Friday 19th December 2025

**Dates for Pupil Free Days:** Monday 17th February, Monday 10th March

**Two additional pupil free dates will be advertised through COMPASS for 2025.**

# THE HISTORY OF OUR SCHOOL

Our Lady of Lourdes was founded by the Sisters of Mercy in 1944.

Education began on this site on 12 September 1944 when two Sisters of Mercy welcomed 32 students into the Church building which was their temporary school – an arrangement which stayed in place for fourteen years!

The legacy of the Sisters of Mercy who blazed the trail here remains in place today as we continue to honour and respect the Mercy charism. They were women of Gospel faith. They believed that God, in whose image every person is created, is the source of human dignity. They understood that God is full of compassion and that no-one is unworthy of God's love. They were convinced that if God's wisdom and justice guided the leaders of a society, no person need be excluded from life-giving opportunities.



*Sr. M Agatha, Sr. M Justin, Sr. M Barbara - Tarro Convent early 1960's*



*The Tarro Church building in which classes were conducted during the school's early years.*

## THE CATHOLIC DIMENSION OF OUR SCHOOL

While formal Religious Education lessons are taught within all classes, Christianity is a way of living and therefore influences every aspect of school life. We strive to develop a climate that will help our children grow in their relationship with Christ as well as deepen each child's understanding and knowledge of the Catholic faith.

Our Religious Education lessons are based on the Maitland-Newcastle Diocesan Religious Education Modules and Units, which have been developed specifically to meet the needs of children within this Diocese.

Students from Year 3 upwards are invited to participate in Parish-based preparation programmes for Reconciliation, Confirmation and First Eucharist. Whilst the children are involved in general lessons at school, parents and family members play a major part in the child's formation for the reception of these Sacraments and continued involvement in the life of the Church.

We strongly acknowledge that parents are the first and foremost educators of their children in matters of faith. It is your witness and commitment that lays the foundation for your child's growth and it is our privilege to support you in this role.

# PARENTS, THE PRIME EDUCATORS

At Our Lady of Lourdes Catholic Primary School, we recognise parents as the first and most influential educators of their children. Your role in fostering values, attitudes, and behaviors serves as the foundation upon which your child's formal education is built. The home is where faith is first nurtured, virtues are modeled, and a love of learning is instilled.

Our school supports and complements the vital work of parents, working in partnership to provide a holistic education rooted in Catholic values. By actively engaging in your child's education, you reinforce the importance of faith, respect, and learning as lifelong pursuits. Together, we aim to form resilient, compassionate, and morally responsible individuals who are ready to make meaningful contributions to society.

As a faith community, we also acknowledge the importance of parents in fostering the spiritual growth of their children. Together, we guide them in their journey of faith, helping them to recognize God's presence in their lives and encouraging them to live as disciples of Christ.

We encourage open communication between parents and the school to ensure the best outcomes for every student. Through this partnership, we aim to build a strong and supportive community where every child can flourish, nurtured by the shared efforts of home, school, and parish.

## SACRAMENTAL AND LITURGICAL LIFE

We are a Catholic School and we teach the Catholic faith. At our school all students will be provided with knowledge about the Catholic Church, its traditions and practices. Our aim is that all children will grow in a love for God, an understanding of the Christian way of life and a deepening relationship with Jesus.

The Sacramental Programme is offered by the Sacramental Team from the Chisholm Region. Our school actively supports this programme by implementing teaching programs that focus on the sacraments during times of preparation. These programs help students deepen their understanding and connection to the sacraments.

All students are given the opportunity to participate in the Eucharist through school masses, class masses, and liturgies, allowing them to engage with the richness of our Catholic traditions in meaningful and communal ways.





## **PASTORAL CARE**

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At Our Lady of Lourdes we are committed to creating a supportive, nurturing, and inclusive environment where every child feels safe, valued, and respected. Pastoral care underpins our mission to develop the whole person, fostering not only academic achievement but also emotional, social, and spiritual growth.

Our approach to pastoral care is guided by our Catholic values and focuses on building positive relationships between students, staff, and families. This includes promoting a culture of kindness, respect, and mutual support within the school community.

We also work closely with families to address any concerns and provide additional support where needed. If you have any concerns about your child's well-being, please do not hesitate to contact their classroom teacher or a member of the Leadership Team. Together, we can ensure that your child feels happy, supported, and ready to learn.

Pastoral care is a shared responsibility, and by working collaboratively, we can provide the best environment for every child to thrive.

## **SCHOOL CHAPLAIN**

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In 2025, Our Lady of Lourdes will participate in a trial School Chaplaincy Program, alongside St Bede's and St Aloysius. We are blessed to have Father Priyantha serving as our priest chaplain. Father Priyantha will act as a bridge between the parish and school, providing spiritual guidance and supporting the well-being of students and families.

The chaplain's role will include offering pastoral care, fostering faith development, and strengthening our school's sense of community. This initiative is designed to enhance the connection between faith and learning while providing additional support for our students and families.

Further details about Father Priyantha's involvement and the chaplaincy program will be shared throughout the year.



# MEET THE TEAM

## Leadership Team

Principal: Rebecca Cook (T1) Bradley Fuller (T2-4)  
Assistant Principal: Sara Murdoch (T1) Rebecca Cook (T2-4)  
Religious Education Coordinator: Peter Roehrig  
Primary Co-Ordinator: Ali Jamieson

## Teaching Staff

Kindergarten Blue: Victoria Murphy (0.5) & Lauren Ross (0.5)  
Kindergarten Red: Rachael Bass (0.6) & Kate Stendell (0.4)

Stage 1 Blue: Alice Treadwell  
Stage 1 Red: Lachlan Edwards  
Stage 1 White: Brittany McLean

Stage 2 Blue: Kristen Lawrence  
Stage 2 Red: Sharon Low (0.5) & Nadine Ptolemy (0.5)  
Stage 2 White: Lara Sullivan

Stage 3 Blue: Peter Roehrig (0.7) Ali Jamieson (0.3)  
Stage 3 Red: Daniel Antonini  
Stage 3 White: Shanea Adam

Learning Support Teachers: Allison Treloar & Annette Palmer (0.9)  
Pedagogical Mentors: Ali Jamieson & Sara Murdoch (T1) Rebecca Cook (T2-4)  
Gifted Education Mentor: Ali Jamieson  
Teacher Librarian: Stacey Graham  
Aboriginal Education Teacher: Belinda Huntriss  
English as Additional Language/Dialect Teacher: Lauren Jones  
RFF: Lisa Sansom

## Support Staff

Senior Clerical Officer: Cristie Challand  
Clerical Officer: Mary Bruce  
Learning Support Assistants: Kylie Bardetta, Colette Culley, Melanie Haydon, Michelle McDonald, Kathy Williams & Lynette Wright  
Pastoral Care Worker: Michelle McDonald  
Aboriginal Education Worker: Liam Price  
Library Assistants: Julia Fields & Lucy Gallpen  
Canteen Supervisor: Kaye Hutchinson

## Wellbeing Staff

School Counsellor: Kate McDonald  
Beyond the Gates Caseworker: Lil Thompson  
Priest Chaplain: Fr Priyantha

# ATTENDANCE AT SCHOOL

Under the Education Act, children are not to be kept home from school for reasons other than illness or exceptional circumstances. Regular school attendance is essential for your child's success. Attending school every day makes learning easier for your child, strengthens their understanding of new concepts, and helps them build and maintain friendships with their peers. It is a condition of enrolment that your child attends school every day unless there is a valid reason for their absence.

If your child is absent from school, it is important that you notify the school as soon as possible. Notifications are to be made through the COMPASS app. For any unexplained absences, parents will be contacted via our SMS absence service. If your child arrives late, they must be signed in by a parent or guardian at the front office. Similarly, if your child is leaving school early, it is the parent's responsibility to sign them out at the office.

The Principal has the right to question requests for a child's absence from school and to determine whether the reason provided is justified. Medical certificates or other documentation may be required for long or frequent absences due to illness. If an explanation is not considered satisfactory, the absence will be recorded as unjustified.

Family holidays during school terms are strongly discouraged, as they can disrupt your child's education and routine. If your child needs to be away from school for more than ten school days, you must complete an Application for Extended Leave Form, available from the school office. This form must be completed by the parent and approved by the Principal, who will issue a Certificate of Extended Leave if appropriate. For absences of fewer than ten days, notify the school following the usual procedures (phone, email, COMPASS, or note).

Regular attendance supports your child's learning, development, and connection to the school community. Further information about school attendance requirements can be found on the NSW Department of Education website: [School Attendance - NSW Department of Education](#)

**EVERY DAY**  
IN SCHOOL MEANS  
SO MUCH MORE

1 day a fortnight = 4 weeks per year = Over 1 year missed over their school life

Catholic Schools Office  
DIOCESE OF MAILAND-NEWCASTLE

## **BUS TRAVEL**

Transport NSW issues school OPAL cards to students, in place of what was formerly known as a “bus pass.”

ALL applications for free bus travel MUST be done on-line at [transportnsw.info/school-students](https://transportnsw.info/school-students). This includes all new applications, if a student changes schools or home address or loses their card and needs a replacement.

To find the correct school bus for your child go to: [A-Z school buses routes](#). Search Schools A – Z and find Our Lady of Lourdest Primary School and select.

## **CANTEEN**

The school canteen operates for lunch orders on Wednesdays and Fridays. Lunch orders must be placed via FlexiSchools before 8:30 am on the day of the order. In addition to lunch orders, there are over-the-counter cash sales available for snacks during recess and lunch.

To use FlexiSchools, download the app from your device's app store and create an account for each student. This convenient platform ensures a quick and easy way to manage your child's lunch orders.



## **CHANGE IN ROUTINE**

Any change in routine e.g. going home with another child after school, must be communicated to the class teacher or via email to [admin@tarro.catholic.edu.au](mailto:admin@tarro.catholic.edu.au). Please ensure this is communicated before 2:30pm to allow time for the message to get to your child.

## **CHILDREN'S PROPERTY**

To ensure that all students' belongings are easily identifiable and reduce the chance of items being misplaced, all property brought to school must be clearly labelled with your child's name. This includes clothing, lunchboxes, drink bottles, and any other personal items.

We kindly request that toys, valuables, and personal items not required for learning be kept at home. Bringing these items to school can cause unnecessary distractions and, in some cases, the risk of damage or loss. The school cannot take responsibility for any personal belongings that are lost or damaged.

All resources necessary for learning are provided by the school. Students do not need to bring additional materials or items unless specifically requested by their teacher for special activities or events.

By adhering to these guidelines, we can help create a safe, organised, and focused learning environment for all students.

# COMMUNICATION BETWEEN HOME AND SCHOOL

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## **Appointments with Teachers**

Teachers are always happy to communicate with you regarding your child's progress or any concerns you may have. To arrange a suitable time for a conversation, please send a note or phone the school to make an appointment. We kindly ask that you avoid having informal chats with teachers at assembly times, as teachers are responsible for the care of their students from the time the first bell rings. Teachers are not available to talk to parents during class time.

## **Appointments with the Principal**

If you have concerns about your child's progress or need to discuss any other matter with the Principal, please phone the office to make an appointment. For concerns related to classroom matters, it is important to first have a conversation with your child's teacher before scheduling a meeting with the Principal.

## **Leadership Team Support**

Each member of the Leadership Team supports class teachers in matters regarding student behavior:

- Sara Murdoch (T1) & Rebecca Cook (T2-4)– ES1 and Stage 1
- Ali Jamieson – Stage 2
- Peter Roehrig – Stage 3

## **COMPASS**

COMPASS is the school's primary communication platform and is used regularly for sharing important information with families. Through COMPASS, parents can receive newsletters, updates, and permissions for excursions. Parents are encouraged to check COMPASS regularly to ensure they remain up to date with all school communications.

## **School Newsletter**

The school newsletter is published fortnightly and is sent home via COMPASS every even week Friday. It is extremely important to read the newsletter, as it contains vital information about upcoming events, timetable changes, and general interest items about our school community.

## **Email and Phone Communication**

Staff are available to respond to emails between 8:00 am and 4:00 pm, Monday to Friday. While we aim to reply within 24 hours, delays may occur during busy periods. The administration email address is [admin@tarro.catholic.edu.au](mailto:admin@tarro.catholic.edu.au), and the school phone number is 4966 1302.

Staff can also be contacted directly via their email, or you can leave a message with the office. For urgent matters or changes in routine, please call the office, as emails may not be seen in time. Staff will share their individual email addresses with families at the beginning of the school year. For classroom-related matters, your first point of contact should always be the classroom teacher.

## **CONCERNS OR COMPLAINTS**

Our Lady of Lourdes values open communication and is committed to addressing any concerns or complaints promptly and respectfully. If you have a concern regarding your child's education or well-being, your first point of contact should be their classroom teacher. For matters that require further attention, please contact the school office to arrange a meeting with the Principal or a member of the Leadership Team. We aim to resolve issues collaboratively and in a manner that upholds the best interests of all students and the school community.

Catholic Schools (CS) Maitland Newcastle and Our Lady of Lourdes Primary School are dedicated to providing a positive, safe environment for all staff and students. There are occasions, however, when members of our school or wider community may feel that something happening at the school is unsatisfactory or unreasonable.

Catholic Schools has formal written protocols in place to address complaints and grievances, in accordance with the Diocesan Complaints Resolution Policy. This policy ensures a consistent approach across all diocesan schools and aims to address concerns relating to children's learning, behaviour, and welfare; school organisation and management; or student health and safety issues.

Please visit the Catholic Schools Maitland Newcastle website below for further information on the Complaints Resolution and Feedback processes: <https://www.mn.catholic.edu.au/complaints-resolution-feedback>

## **CONTACT NUMBERS AND EMAILS**

Please ensure that the school has your current address, work/home/mobile telephone numbers, email and emergency contact numbers. It is vital that we have up-to-date phone contact numbers so that we may contact you at home or at work in the event that your child may be suffering from an illness or injury.



# CURRICULUM

At Our Lady of Lourdes Catholic School, the curriculum encompasses Religious Education as well as the six Key Learning Areas which are prescribed by the Maitland Newcastle Diocese.

- Religious Education
- English
- Mathematics
- Science
- Technological and Applied Sciences
- Human Society and Its Environment (History & Geography)
- Creative Arts (Music, Dance, Drama & Visual Arts)
- Personal Development, Health and Physical Education

The above 7 subjects are prescribed by the New South Wales Education Standards Authority and taught within all classrooms. Once a week, classes participate in Library and Creative Arts lessons taught by our Specialist Teachers.

Each term, class teachers will send out a curriculum overview, identifying key learning topics throughout the term as well as any changes to routine within the school term.

## Religious Education

Religious Education in our school has several forms.

- Formal Religious Education lessons
- Prayer life of the school
- Human development and Christian values

Formal Religion lessons are given every day to all grades. The basis of these lessons is the K-12 curriculum developed by the Diocese of Maitland Newcastle. This ensures that each child is given an ordered, sequential presentation of the Catholic Faith appropriate to age and grade. The Sacramental program is Parish based.



Parents will be informed as to the relevant changes that have taken place and will be invited to participate in information nights. Parents' participation in the child's sacramental program is mandatory.

At school, children participate in daily prayers. These are said each morning at assembly as well as in classrooms. On special occasions throughout the year we celebrate Mass as a school community. Parents are invited to attend and dates will be advised via Compass. The children will be given human development lessons across all subject areas. These are given not only in a knowledge/content way, but interwoven with the catholic nature of our school.

# **DROP-OFF AND DISMISSAL PROCEDURES**

## **Morning Drop-Off**

School gates open at 8:30 am, and students can enter through either the Anderson Drive or Northern Avenue gates. Upon arrival, students take their bags directly to their classrooms to drop them off before proceeding to the concrete and COLA area for morning play. Morning prayer and assembly begin promptly at 9:00 am, and all students are expected to be at school by this time. Students arriving after 9:00 am must follow the school's late drop-off procedures. Students arriving by bus will be dropped off at the Northern Avenue gates.

## **Afternoon Dismissal**

At the end of the school day, students line up under the COLA in their designated areas according to their mode of departure: Anderson Drive, Northern Avenue, Bus, or OOSH. Students join together for afternoon prayer and any change of routine messages are delivered at this time also. At the dismissal bell, teachers on duty escort students to their respective pick-up areas.

Parents and carers are required to enter the designated pick-up area to collect their child. For safety reasons, children will not be sent out of the gates to meet parents waiting on the street. Students who are walking or riding home will be dismissed from the Anderson Drive gate and are expected to use the designated school crossing if they need to cross the road. Prior written communication must be provided to the class teacher if your child has permission to walk or ride home unaccompanied.

For families using bus transport, students are escorted to the bus pick-up area at the Northern Avenue gate, where they wait under teacher supervision until their bus arrives. Teachers ensure that all children board their correct buses safely. The dismissal routine is designed to prioritise student safety and smooth transitions at the end of the school day.

# **EARLY DEPARTURE OR LATE ARRIVAL**

## **Late Arrival**

The time lost due to late arrivals is monitored and may result in families receiving a Notice of Poor Attendance letter as per Attendance Guidelines. The morning session is Literacy learning time for all classes, and students who arrive late miss important activities that can significantly impact their learning. Please organise your morning schedule to allow time for your children to enjoy some time with their friends before school begins.

A student who arrives late MUST be signed in by a parent or carer at the front office. Students will not be permitted to attend class without parental notification on the roll.

## **Early Departure**

Early departures are also monitored as part of attendance records. If a student needs to leave school early, they must be signed out at the front office. Students will be called from their class to the office for collection; parents are not permitted to go directly to classrooms. If an early departure is planned, prior notice to the class teacher is appreciated.



## **EXCURSIONS**

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School excursions and incursions are an important part of our educational program. They enhance children's development and are directly linked to the curriculum, providing valuable hands-on learning experiences. Parents will typically receive several weeks' notice of upcoming excursions, along with detailed information about the event. Each excursion is accompanied by a permission request sent via COMPASS, and parents may also be asked to update medical details if required. Excursion costs are included in school fees.

Our senior students participate in extended excursions that offer unique opportunities for personal growth and team building. Year 5 students attend the Great Aussie Bush Camp for a two-night excursion, focusing on outdoor education and leadership skills. Year 6 students travel to Canberra for a two-night excursion, where they explore Australia's capital city and gain an understanding of government, history, and culture.

These experiences are carefully planned to ensure safety and meaningful engagement for all students.



## **EXTERNAL PROVIDERS**

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If your child requires support from external providers, such as speech therapists or occupational therapists, parents must contact the school office to discuss arrangements prior to any sessions taking place. Relevant paperwork must be completed, and necessary clearances obtained before external providers can work with students on school grounds. For further details or to discuss your child's needs, please contact the office.

## **FAMILY COURT ORDERS**

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If there are any conditions concerning the custody of a child, the Principal must be informed of these, in writing, so as to ensure the safety of the child. Copies of any court orders concerning access to students by non-custodial parents must be given to the school.

# HOMEWORK

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Our Lady of Lourdes does not offer traditional homework. Family lifestyles and family structures have changed considerably over the years.

Australian 7-8 year olds spend an average of 954 hours at school each year. Dr Richard Walker, of the Faculty of Education at the University of Sydney, has written a book about homework from Kinder to Year 12, *Reforming Homework*. Walker's research shows there is no evidence that homework benefits achievement during the early school years. He describes homework of half an hour during these primary years as "excessive". But he says there is evidence supporting the benefits of homework in high school. The strongest argument against homework is that it places stress on children and parents and consumes the time when they should be playing with friends, siblings or parents.

Therefore, there is no formal written homework from Kinder to Year 4. Year 5 & 6 are an exception where homework is offered. In preparation for high school, Year 5 & 6 are given set assignments with definite time frames which will be similar to high school expectations. Students will be encouraged to manage both work load and time frame. This homework is not compulsory.

Classes from Kinder to Year 4 are encouraged to participate in suggested activities which include time spent as a family, reading, home projects and computer activities. Kinder to Year 2 take home 'readers' to support their reading development. Suggestions for home activities are provided below for students and their families. At Our Lady of Lourdes home activity focus is on the opportunity to engage in purposeful and reasonable home activities.



# HOMEWORK - cont.

## Suggestions for Home Activities

### EARLY STAGE 1

Daily reading of Home Readers  
Read to your child  
Prepare dinner together – read, measure ingredients  
etc  
Puzzles e.g. jigsaws  
Play a board game – e.g. Scrabble, Boggle  
Find a Word  
Use construction toys  
Practise address, phone no. emergency procedures  
etc  
Board Games – e.g. Snakes and Ladders  
Play cards  
Write words and stories  
Visit the local library

### STAGE 1

Daily reading of Home Readers  
Read to your child  
Count Me In Too website – games and activity  
suggestions  
Get Smart Maths Website  
Scrabble and other family board games  
Assist with writing, reading and compiling weekly  
shopping list  
Counting – things around the house etc  
Puzzles  
Card games  
Write stories  
Hand eye co-ordination games – e.g. handball  
Create a story book (paper craft)  
Any construction games which require reading  
instructions e.g. lego  
Visit the local library

### STAGE 2

Practise throwing and catching a ball  
Card games with family members  
Family board games  
Help with cooking dinner  
Writing stories  
Research how to save energy in your home  
Investigate recycling in your home  
Prepare a recipe  
Visit local library  
Reading – alone and to parents  
Practise a musical instrument  
Watch and discuss the news  
Help with the weekly shopping  
Look for specials in brochures and work out how much  
you would save

### STAGE 3

Practise a musical instrument  
Read  
Research a current event or topic  
Watch and discuss the news  
Watch and discuss the weather report Read the  
newspaper and discuss headlines  
Plant and look after a garden  
Create own games for sharing – e.g. find a word,  
internet games  
Play board games with your family  
Review shopping brochures – find bargains, determine  
savings  
Computer activities  
Play a game outside  
Write stories in different text types



# INFORMATION TECHNOLOGY AND BYOD

At Our Lady of Lourdes, we are committed to integrating technology as a tool for learning, preparing our students for the demands of a digital world. All classrooms have access to technology in line with the diocesan minimum standards for technology in schools, supported by wireless connectivity across the entire school. Cyber safety is a priority, and students receive explicit instruction on safe and responsible technology use, which is reinforced regularly.

In recent years, significant investments have been made to enhance access to technology. The school has purchased 75 laptops and charging trolleys, which are directly accessible in primary classrooms for learning activities. Additionally, 60 iPads and charging trolleys were purchased to support our infant grades, ensuring that all students have equitable access to digital learning tools.

Beginning in 2025, we will roll out a Bring Your Own Device (BYOD) program for students in Years 4 to 6. This program is designed to further enrich digital learning opportunities and provide students with consistent access to devices that are connected to the school network. Parents of incoming Year 4 students each year will receive detailed information about the BYOD program, including guidelines for device specifications and usage, at information sessions hosted early in Term 3.

The integration of technology into learning is supported by ongoing professional development for teachers, including collaboration with the Digital Innovation and Learning (DIAL) team from the CSO. These efforts aim to enhance teacher expertise in embedding digital tools effectively into classroom practice.

Digital learning tools are essential for developing the skills students need for success beyond school. By providing access to modern technology and embedding it into our curriculum, we ensure our students are equipped for the challenges of the 21st century.



# **INJURIES AND ILLNESSES AT SCHOOL**

During the school day, students may occasionally feel unwell or sustain minor injuries, which may require First Aid attention in the Sick Bay. If the injury or illness is significant enough to interfere with the student's ability to remain at school, parents will be contacted. In an emergency, if parents are uncontactable, the student's listed emergency contacts will be notified.

If your child becomes ill at school and it is advisable for them to go home, we will contact you to arrange for their collection. Students requiring occasional medication, such as antibiotics, must have it left with the school secretary along with a completed permission form, available from the front office. No medication will be administered without written instructions from a parent or guardian.

## **KINDERGARTEN BUDDIES**

At Our Lady of Lourdes, we understand that starting Kindergarten is a big step for young children. To support this transition, each Kindergarten student is paired with a Year 6 buddy. This buddy system fosters a sense of belonging and helps our youngest students settle into school life with confidence.

Throughout the year, Kindergarten and Year 6 buddies participate in various activities together, including shared learning experiences, social events, and special school celebrations. These interactions provide opportunities for friendship, mentorship, and mutual support, creating a warm and welcoming school community.

The buddy program not only helps Kindergarten students feel supported but also allows Year 6 students to develop leadership skills and take on a meaningful role within the school.

## **LIBRARY**

Our school has a dedicated Teacher Librarian, Mrs. Stacey Graham, who provides all students with a 45-minute library lesson each week. The library is well-resourced, offering a wide range of books and digital tools to support learning. Students are encouraged to borrow regularly, fostering a love of reading and enhancing their literacy skills. Research consistently shows that regular reading significantly improves vocabulary, comprehension, and overall academic achievement.

Library lessons are aligned with the English curriculum and incorporate digital technologies to develop students' literacy and information skills. These lessons not only encourage reading for pleasure but also equip students with critical skills for researching, analysing, and using information effectively in our digital world.

Our library is a vibrant learning hub that inspires creativity, curiosity, and a lifelong love of reading and learning.

# MAITLAND BAPTIST OOSH

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Before and after school care is available through Maitland Baptist Child Care Inc (OOSH), located in the Community Hall on Northern Avenue. OOSH operates from 6:30 am to 6:00 pm each school day and also communicates their availability for care during school holidays. For bookings or inquiries, please contact 4939 1840 or 0431 586 022. Please note that the school is not open for supervision until 8:30 am, and we kindly ask parents not to request early entry, as student safety is our priority. OOSH provides a convenient and safe option for families with early work commitments.

## MEDICATION

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It is diocesan policy, and therefore the policy of this school, that any medication administered to students must be on the written advice of a medical practitioner. Preferably, students should take prescribed medications at home. Office staff cannot accept responsibility for administering medications at precise times. If necessary, medications should be administered during morning tea or lunch breaks. If a child requires medication during school hours, the following guidelines apply:

### **Short-Term Medication**

For medications prescribed for short-term use, parents must complete a Student Medication Request Form and bring it to the school office along with the medication in its original container. The container must display the pharmacist's label, including:

- The name of the drug
- The 'use by' date
- The name of the student's medical practitioner
- The student's name
- The dosage and frequency of administration

All short-term medications are to be kept in the sick bay and not in the student's bag or desk.

### **Long-Term Medication**

For medications to be taken daily, regularly over an extended period, or on an "as required" basis (e.g., asthma medication or over-the-counter drugs like headache tablets), a Student Medication Request Form must also be completed. This form must be submitted by the parent or the child's medical practitioner before administration begins. All long-term medications must also be brought in the original container with a pharmacist's label as outlined above.

By following these guidelines, we ensure the safety and well-being of all students requiring medication during school hours.

# PARENT INFORMATION NIGHT

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Our Parent Information Night is an important opportunity for parents and caregivers to meet their child's teachers and gain valuable insights into the year ahead. Held early in Term 1, this session provides an overview of class routines, expectations, and key events, as well as information about curriculum and learning opportunities.

Parents are encouraged to ask questions and engage with teachers during the session, fostering a strong partnership between home and school. We look forward to welcoming you and sharing how we can work together to support your child's success throughout the year.

## P&F

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The Parents and Friends (P&F) Association plays an important role in supporting Our Lady of Lourdes by fostering community connections and raising funds to support the school's needs. Meetings are held twice each term, on Tuesdays in Weeks 3 and 9 at 6:30 pm in the Chapel, providing an opportunity for parents and caregivers to exchange ideas, discuss school activities, and occasionally hear from guest speakers. All parents and caregivers are encouraged to attend these meetings and support the fundraising activities held throughout the year.

Later in 2025, the P&F will transition to the Family and Community Engagement (FACE) model, in line with other diocesan schools. This shift will broaden the focus to include deeper collaboration between families, the school, and the wider community, with a continued emphasis on enhancing student learning and well-being. Further details about this transition will be shared as they become available.



# POSITIVE BEHAVIOUR FOR LEARNING (PB4L)

At Our Lady of Lourdes, Positive Behaviour for Learning (PB4L) is an integral part of fostering a safe, inclusive, and supportive school environment. Guided by our Catholic faith, we nurture students to embody the values of respect, responsibility, and resilience in all aspects of school life.

PB4L promotes the formation of right behaviour and respectful relationships within a Christ-centred community. Students are supported to learn from their mistakes, restore relationships, and grow in an environment grounded in safety, acceptance, and reconciliation.

As part of the Maitland-Newcastle Catholic Schools community, we are committed to values that include dignity and justice for all, stewardship, creativity, collaboration, and high-quality learning. These principles underpin our approach to PB4L, ensuring students are guided to develop positive behaviours that contribute to their personal growth and the well-being of our school community.

For further information about PB4L at Our Lady of Lourdes, please visit our school website.



## REPORTING AND ASSESSMENT

### **Reports**

At the end of each semester, parents and caregivers receive a formal written report summarising their child's progress and achievement against the New South Wales Curriculum standards. These reports provide feedback on student learning, highlight areas of success, and outline directions for future improvement. At Our Lady of Lourdes, teachers use a number of assessment tools and evidence of student work to inform their judgments.

### **Parent-Teacher Interviews and Student-Led Conferences**

Mid-year Parent-Teacher Interviews or Student-Led Conferences provide an opportunity for parents, students, and teachers to collaborate on celebrating successes and setting goals for future learning. These conferences empower students to reflect on their progress and take an active role in their learning journey. Parents will receive details on how to arrange interviews through Compass closer to the date.



# SAFEGUARDING IN DIOCESAN SCHOOLS

The Catholic Diocese of Maitland-Newcastle and Our Lady of Lourdes Tarro has an absolute and abiding commitment to promote the safeguarding of children. In 2019, as a part of that commitment, Bishop, Bill Wright, articulated his expectations of all those who work for the Diocese, *“I expect you to place the safety, welfare and wellbeing of every child and vulnerable adult at the centre of everything you do in the name of our Church.”* Bishop Wright established the Office of Safeguarding, whose director answers to the Bishop’s Office and is charged to oversee the whole of the Diocese’s safeguarding of children, including the students in our system of schools.

As a parent sending your child to a diocesan school, you are expected to be an active participant in safeguarding your child’s wellbeing. To do so, it’s important that you have the best information available to you. The Office of Safeguarding website offers comprehensive details of the Diocese’s approach to safeguarding children. You are also encouraged to be an active participant in the life of your school.

As a parent of a diocesan school student if you have concerns for:

- The safety, welfare, or well-being of one or more children at the school
- The conduct of a staff member, volunteer, contractor, or other adult associated with the school

You are encouraged to

- Discuss your concerns with a Teacher, Assistant Principal, or Principal
- Contact the Office of Safeguarding at (02) 4979 1390 during office hours
- Report your concerns to the Department of Communities and Justice’s (DCJ) Child Protection Helpline at 132 111 (available 24/7)
- Contact the NSW Police if you believe a crime has been committed





# Our commitment

As the Bishop of Maitland-Newcastle I expect us all to be attentive to the safety, welfare and wellbeing of every child and vulnerable person in everything we do in the name of the Church. Each one of us is responsible to ensure we are aware of the signs of abuse, that we know how to respond to a disclosure of abuse and we know how to report our concerns. Most importantly, I require every worker in the Diocese to be prepared, should the situation ever arise, to call out the unsafe or abusive behaviour of colleagues and workmates. The conduct we walk past is the conduct we have condoned.

The Diocese is committed to:

- ▶ Fostering communities of safeguarding, including open and respectful communication about issues of safeguarding with individuals, families and groups
- ▶ Upholding the dignity and rights of all children and vulnerable persons and empowering them to have their voices heard
- ▶ Training all workers in safeguarding knowledge and skills including indicators of abuse, supporting people to disclose abuse and reporting abuse
- ▶ Working closely with statutory authorities to report alleged abuse and support them to investigate those allegations
- ▶ Developing our risk assessment and management systems for all diocesan activities and personnel
- ▶ Developing the breadth and depth of our auditing and compliance regimes
- ▶ Implementing and maintaining compliance with the NSW Child Safe Standards and the National Catholic Safeguarding Standards.



Pope Francis has called all of us in the Catholic Church “to assume responsibility for preventing cases of abuse and to work for justice and for healing”. I now amplify and specify the Pope’s message. The Diocese of Maitland-Newcastle takes a zero-tolerance approach to abuse. Every one of us must each day commit ourselves individually and collectively to safeguard each child and every vulnerable person to whom we minister and interact with.

MOST REVEREND BISHOP MICHAEL KENNEDY

Vicar General & Chancellor  
Fr Matthew Muller

Vicar General  
Fr Greg Barker

Chief Executive Officer  
Catholic Diocese of Maitland-Newcastle  
Sean Scanlon

Chief Operating Officer  
Catholic Diocese of Maitland-Newcastle  
Lisa Tierney

Director  
CatholicCare Social Services Hunter+Warrego  
Gary Christensen

Head of  
Catholic Schools  
Steven Lemos

Director of  
Safeguarding  
Sean Tyrn

Director  
Pastoral Ministries  
Teresa Brierley

Executive Director  
St Nicholas Early Education  
David Healy



## SAFEGUARDING IN OUR SCHOOLS

The Diocese of Maitland-Newcastle represents the Catholic Church in a region extending from Lake Macquarie to Taree and as far inland as Merriwa and Murrumbidgee. The Diocese supports and oversees almost 60 schools employing thousands of staff, engaging with many thousands of volunteers and educating over 20,000 students.

The schools of Maitland-Newcastle strive to be supportive environments where every student has an opportunity to grow academically, spiritually, physically and emotionally. Catholic schools are committed to being safe places for all children and vulnerable persons. Staff and volunteers undergo the appropriate screening checks, safeguarding training, other induction processes and ongoing formation and training to maximise child safe practices across our schools.

Diocesan schools display safeguarding material, including poster sized commitment statements (set out over the page), child-friendly safeguarding information, contact details for reporting abuse as well as brochures providing specific safeguarding information and guidance.

Many schools in Maitland-Newcastle have one or more dedicated 'promoters of safeguarding' who support the local school community to address the ongoing issues of compliance to the safeguarding standards set by both Church and the NSW government.

### The Office of Safeguarding supports diocesan schools:

- ▶ with the provision of an intake service that analyses concerns for children and vulnerable persons, providing advice and support to school staff and parents, ensuring statutory reporting obligations are met and ensuring appropriate follow up to complaints, when warranted
- ▶ with the provision of direct support and advice to school personnel and the provision of templates, tools and other resources for schools to use to promote compliance with the National Catholic Safeguarding Standards and NSW Child Safe Standards
- ▶ by coordinating the diocesan wide *Promoters of Safeguarding Network* for school promoters
- ▶ by providing both face-to-face and online safeguarding training for all school personnel
- ▶ by conducting investigations of school staff who are alleged to have abused a child or vulnerable person, or breached their professional standards
- ▶ by undertaking risk assessments and helping develop risk management plans for individual students or other members of the school community assessed as posing a *real and appreciable risk* to children or vulnerable persons in the school.

# **SAFEGUARDING - VOLUNTEERS**

The Catholic Diocese of Maitland-Newcastle is deeply committed to promoting the safety, welfare, and well-being of children. As a volunteer in a diocesan school, you play a vital role in protecting students from abuse and neglect and must be aware of your obligations and responsibilities.

## **Becoming a Volunteer**

To volunteer, you must register at [www.mn.catholic.org.au/people/volunteer/](http://www.mn.catholic.org.au/people/volunteer/) and complete all necessary checks, inductions, and safeguarding training relevant to your role. Depending on the role, you may be required to obtain a Working with Children Check (WWCC) and/or a National Police Check. All paperwork and checks must be completed and verified before you begin volunteering. Safeguarding training must be completed within six months of starting your role.

## **Safeguarding Responsibilities**

Volunteers in NSW can report concerns about a child's safety to the Department of Communities and Justice (DCJ) Child Protection Helpline at 132 111 (available 24/7). If you suspect a child or young person is at risk of significant harm, you should discuss your concerns with a teacher, assistant principal, or principal before contacting the helpline.

Under Part 4 of the Children's Guardian Act, diocesan schools are required to prevent, report, and investigate reportable conduct, including sexual offences, misconduct, assault, neglect, and behaviour causing psychological harm. If you hold a WWCC, your conduct—both within and outside school—may be subject to investigation by the Diocese's Office of Safeguarding.

## **Working with Children Check (WWCC)**

In compliance with the Child Protection (Working with Children) Act 2012, individuals undertaking child-related work in diocesan schools must have a valid WWCC clearance, which is free for volunteers and valid for five years. Exemptions may apply for close relatives of students, determined through the Statutory Screening Selection Tool during the online registration process. For more information or to apply, visit Working with Children Check | Office of the Children's Guardian.

By adhering to these requirements, we ensure our school community remains a safe and welcoming environment for all children.



# **SATELLITE CLASSES - ASPECT**

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For over twenty years, Our Lady of Lourdes has proudly hosted satellite classes from the Hunter Aspect School (Thornton), which provides specialized education for students with autism. In 2024, we continue this partnership by accommodating three Rainbow Classes on our school grounds.

These classes are led by their own specialist teachers and support staff, who provide tailored programs to meet the individual needs of their students. Rainbow Class students are an integral part of our school community, wearing the Our Lady of Lourdes uniform, joining in school celebrations, and integrating with their peers during playtime.

The name "Rainbow Classes" reflects the rainbow's symbolism as a gift from God—a symbol of connection, unity, and promise. This inclusive partnership enriches our school community, fostering understanding, acceptance, and meaningful connections among all students.

## **SCHOOL FEES**

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The School Fees are the parents' contribution towards the recurrent cost of educating their child in a Catholic School. Other and larger contributions are made by the Commonwealth Government and the New South Wales Government. These contributions, the Commonwealth General Recurrent Grant and the State Per Capita Grant, are forwarded directly to the Catholic Schools Office and are used in the payment of staff.

Of the school fee actually collected, a percentage is remitted to the Catholic Schools Office as a contribution to the recurrent cost of the whole system. The balance of the school fees collected is the school's major source of income for its own recurrent operations.

In the case of unusual hardship, the principal has authority to grant concessions beyond those built into the scale. The following should also be noted in relation to fees:

- The Catholic school runs at a managed resource level, which endeavours to balance the need for excellence in educational opportunity with the ability of the Catholic community to pay.
- Commonwealth and State Government contributions, while substantial, do not cover the total cost of running the school.
- The seriousness with which parents take their responsibility for meeting fees and the sacrifices that they make in the process, are appreciated.
- It is a matter of justice to all parents that each family undertakes their responsibility for making fee payments.
- Where pressing financial circumstances make it impossible to meet full fees, parents are to contact the principal for an interview to make a specific arrangement for a concession.

# SCHOOL FEES - cont.

## **Tuition Fee for 2025**

The 2025 tuition fee for primary school students is \$1,645.00 per year, which can be paid in termly installments of \$411.25 or weekly payments of \$31.65.

Discounts apply for families with multiple children enrolled in diocesan schools:

- 1 child: Full fee applies
- 2 children: 15% discount per child
- 3 children: 25% discount per child
- 4+ children: 50% discount per child

## **Resource Fee**

The Resource Fee is set at \$430 per year for 2025. This fee covers essential learning materials, including stationery, textbooks, art supplies, photocopying, and excursions. It also includes attendance at school events such as swimming and athletics carnivals, cultural incursions, excursions, and live theatre experiences.

Please note that certain activities are not covered by the Resource Fee. In 2025, these include:

- Year 5 Camp (Great Aussie Bush Camp): \$360 for three days/two nights
- Year 6 Canberra Trip: \$410 for three days/two nights

These activities are added to school fees at the beginning of the year for students in Year 5 and 6.

## **Building Levy**

The 2025 Diocesan Family School Building Levy (DF&SBL) is \$1,794.00 per family per year, regardless of the number of children enrolled or the number of systemic schools attended. This levy supports the construction and maintenance of Catholic school facilities and is collected alongside school fees.

If families are experiencing financial difficulties, they are encouraged to contact the principal to develop a payment plan. No child will miss out on a Catholic education due to an inability to pay full fees.



# SPORT

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Students across Kindergarten to Year 6 at Our Lady of Lourdes participate in weekly PE & Sport lessons. We offer a range of sporting opportunities to our students, conducting our own school carnivals in swimming, cross country and athletics where students aged 8 to 12years have the opportunity to progress onto regional, diocesan, inter-diocesan and state competitions.

Throughout the year, our students have the opportunity to trial for various representative sports including rugby league, soccer, netball, touch football, futsal, cricket, tennis & hockey.

You will find more information on Diocesan Sporting Pathways at the following website:

<https://csnsw.sport/maitland-newcastle/primary/home>

Sports uniform is worn on an allocated day which parents will be informed by the class teacher at the start of the year. Sports Day is held on different days for Infants and Primary students. For the purpose of competition on carnival days and for other school activities, children are placed into a coloured house (Red, Blue, Green or Yellow). All the children in one family are placed in the same colour team and as far as practicable, will remain in that team for the whole of their schooling at Our Lady of Lourdes.

## STUDENT LEADERSHIP

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At Our Lady of Lourdes, we believe in nurturing leadership qualities in all our students and providing opportunities for them to develop responsibility, teamwork, and confidence.

Our school captains, house captains, and mission mentors play an integral role in representing our school at external events and within the school community. They assist with assemblies, school carnivals, mission days, and other significant occasions. These roles allow students to act as ambassadors for the school while building their leadership and public speaking skills.

In addition, all Year 6 students are seen as leaders of the school and are encouraged to set a positive example for their peers. A Leadership Day is held for Year 5 students in Term 3 each year, focusing on developing their skills and preparing them for leadership responsibilities in their final year.

The Student Representative Council (SRC) includes student representatives from each class from Kindergarten to Year 6. The SRC provides a voice for students in decision-making and allows them to contribute to the school community in meaningful ways.

Through these opportunities, we foster a culture of leadership and service, empowering students to grow as confident and capable individuals.



# STUDENT LEARNING AND WELLBEING

The Student Learning and Wellbeing Team takes a collaborative approach to addressing the behavioural, academic, and emotional challenges students may face in both school and home environments. The team consists of two Learning Support Teachers (LSTs), School Psychologist, Pastoral Care Worker, School Chaplain, Beyond the Gates Social Worker, Family Engagement Coordinator, and Learning Support Assistants (LSAs). They also work closely with the English as an Additional Language/Dialect (EAL/D) Teacher, the Aboriginal Education Teacher, and the Gifted Education Mentor (GEM) Teacher.

This team meets regularly to support parents and teachers in developing individualised plans for identified students. Their proactive and solution-focused approach enables them to address a wide range of concerns, from behavioural and academic issues to emotional well-being. While some challenges can be resolved quickly, others may require ongoing support or referrals to external professionals, such as speech and language therapists.

By leveraging the collective expertise of the group, the Student Learning and Wellbeing Team provides tailored strategies to support students' growth and development, ensuring every child has the opportunity to thrive academically, socially, and emotionally.





# STUDENT LEARNING AND WELLBEING - Cont.

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## **Aboriginal Education**

Belinda Huntriss and Liam Price support Aboriginal and Torres Strait Islander students by fostering cultural identity, inclusion, and academic achievement. This role involves collaborating with teachers, students, and families to enhance learning outcomes and promote cultural understanding within the school community.

## **English as an Additional Language/Dialect (EAL/D)**

As the EAL/D Teacher, Lauren Jones works with students who speak a language other than English at home, helping them develop proficiency in English to access the curriculum effectively. This support is tailored to the individual needs of students, ensuring they can fully engage in classroom activities and succeed academically.

## **High Potential and Gifted Education**

The Gifted Education Mentor (GEM) plays a key role in identifying and supporting students with high potential and exceptional talents across a variety of domains, including intellectual, creative, social-emotional, and physical areas. The GEM collaborates with classroom teachers and the Catholic Schools Office (CSO) Gifted Education team to design and implement differentiated and enriched learning opportunities that challenge and inspire these students.

## **Beyond the Gates Social Worker**

Lil Thompson, our Beyond the Gates Social Worker, supports vulnerable students and families by fostering connections between the school, home, and broader community. Through case management, outreach, and collaboration with other services, Lil helps address social challenges, encouraging student engagement and well-being. Her role is instrumental in ensuring families feel supported and students are empowered to thrive both in and outside of school.

## **School Psychologist**

Our school psychologist, Kate McDonald, is available two days per week to support students with emotional, social, or behavioural challenges. Her role includes providing tailored strategies to help students manage difficulties, as well as administering cognitive assessments when requested by the school. Confidentiality is maintained at all times, and a referral form completed by the class teacher with parental consent is required before a student can access this service.



# UNIFORM

At Our Lady of Lourdes, we encourage all students to take pride in their appearance and to wear the correct uniform at all times. Our school uniform has been designed to be functional and practical for all students, and we appreciate your cooperation in maintaining this standard both at school and in the wider community, including before and after school.

The school supplies some uniform items, while the majority are available for purchase at Ken Lane Menswear in Maitland. Additionally, the P&F Committee operates a second-hand uniform shop, offering items at minimal cost. Purchases from the second-hand shop as well as new school hats and sports shirts can be made via the Flexischools app. Orders that are placed by Wednesday are ready for collection by Friday.

By wearing the uniform with pride, students represent the values and spirit of our school community.

Sports uniform is worn on students allocated day, parents will be informed by the class teacher which day your child is to wear sport uniform at the start of the year.

## Accessories

Students may wear

- One small stud or one sleeper in each ear lobe (silver or gold)
- One signet ring
- One plain gold or silver 'golf' bangle
- One watch (no smart watches)

## Grooming

- Hair is to be the child's natural colour, worn off the face and tied back if it is long. (in a style that allows the wearing of the school hat)
- Hair accessories must be in the school colours of blue or white in summer and navy or grey in winter
- Hairbands, scrunchies and ribbons must be plain or made out of school uniform fabric
- Haircuts shall not be extreme including no lines or shaved in symbols
- Make-up, nail polish and tattoos are not allowed



# UNIFORM - cont.

## Girls Summer

- Dress - Light blue checked tunic
- Tab tie - Royal blue plain fabric attached with a royal blue button
- Socks - plain white crew or knee length school socks (no anklets)
- Shoes - Formal black polished leather school shoes (not joggers or suede) with heels less than 2.5cm
- Hat - Navy blue reversable bucket hat with emblem and sports house colour

## Boys Summer

- Shorts - grey
- Shirt - Midford blue short sleeve button through with collar
- Socks - plain grey crew length school socks (no anklets)
- Shoes - Formal black polished leather school shoes (not joggers or skate shoes)
- Hat - Navy blue reversable bucket hat with emblem and sports house colour

## Girls Winter

- Dress K-2 - Grey & blue checked pinafore
- Skirt 3-6 - Grey & blue checked skirt
- Blouse - White 'Peter Pan' collar, long sleeved
- Tab tie - Grey & blue checked
- Shoes - Formal black polished leather school shoes (not joggers or suede) with heels less than 2.5cm
- Jumper - Navy V neck fleece jumper with embroidered logo (optional)
- Jacket - Navy micro-fibre with embroidered logo
- Hat - Navy blue reversable bucket hat with emblem and sports house colour
- Socks/Stockings - Navy stockings or long white socks

## Boys Winter

- Pants - Grey long trousers or grey shorts
- Shirt - Blue long sleeve shirt, button through with collar
- Tie - Grey & blue checked
- Shoes - Formal black polished leather school shoes (not joggers or skate shoes)
- Jumper - Navy V neck fleece jumper with embroidered logo (optional)
- Jacket - Navy micro-fibre with embroidered logo
- Hat - Navy blue reversable bucket hat with emblem and sports house colour
- Socks: Plain grey school socks. Knee high if wearing shorts

## Sports Uniform

- Shirt - Navy blue polo shirt with embroidered logo
- Shorts - Navy blue shorts with embroidered logo
- Shoes - White joggers (no skate shoes)
- Hat - Navy blue reversable bucket hat with emblem and sports house colour